# CONTRACT DATA

## DATA PROVIDED BY THE EMPLOYER

| | Data |
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| 1 | The Name of the Employer is **Emalahleni Local Municipality**<br><br>The address of the Employer is:<br>Civic Centre,<br>29 Mandela Street,<br>Emalahleni,<br>1035<br><br>P O Box 3<br>Emalahleni<br>1035<br><br>Telephone: (013) 690 6502<br>Email: mahlangubm@emalahleni.gov.za |
| 2 | The Project is for a **PANEL OF SERVICE PROVIDERS FOR THE SUPPLY OF HERBICIDES, GARDENING ACCESSORIES AND PLANTS FOR A PERIOD OF 36 MONTHS (ON AN AS AND WHEN REQUIRED BASIS)** |
| 3 | The Period of Performance is as per signed letter of appointment and service level agreement. |
| 4 | The Service Provider may not release public or media statements or publish material related to the Services or Project without the written approval of the Employer. |
| 5 | The Service provision shall be completed as per letter of appointment. |
| 6 | The Service Provider shall provide the Public Liability Insurance for a cover to be negotiated with the Client (If applicable) |
| 7 | The client shall not be responsible for any overtime worked or overtime payments made to the personnel of the Service Provider. |
| 8 | Copyright of document prepared for the project shall be vested with the Emalahleni Local Municipality |
| 9 | Service Providers will be paid in accordance with the Emalahleni Local Municipality Supply Chain Management Policy. |
| 10 | A Service Provider may not subcontract any work not approved by the employer the Emalahleni Local Municipality |
| 11 | The Service Provider shall be subjected to a penalty of **5%** of their fees should they fail to follow their programme without any valid reasons. |

## PART 1: DATA PROVIDED BY THE SERVICE PROVIDER

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| 1. | The Service Provider is . . . . . .<br>Address: . . . . . .<br>Telephone: . . . . . .<br>Facsimile: . . . . . |
| 2 | The authorised and designated representative of the<br>Service Provider is:<br>Name: . . . . . .<br>The address for receipt of communications is:<br>Telephone: . . . . . .<br>Facsimile: . . . . . .<br>Address: . . . . . ..... |